

**Item 1**

## Note of decisions taken and actions required

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**Title:** Culture, Tourism and Sport Board  
**Date and time:** Monday 13 September 2010  
**Venue:** People's History Museum, Manchester

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### Attendance

Position	Councillor	Council
Chair	Cllr Chris White (Liberal Democrat)	Hertfordshire CC
Vice Chair	Cllr Simon Henig (Labour)	Durham CC
Deputy chair	Cllr Stephen Castle (Conservative)	Essex CC
Deputy chair	Cllr Geoff Knight (Independent)	Lancaster City
Members	<b>Conservative</b>	
	Sir William Lawrence	Stratford-upon-Avon DC
	Cllr Ken Maddock	Somerset CC
	Cllr Kevin Carroll	Torbay
	Cllr Geoffrey Theobald OBE	Brighton & Hove
	Cllr Andrew Lewer	Derbyshire CC
	<b>Labour</b>	
	Cllr Bryony Rudkin	Ipswich BC
	Cllr Caitlin Bisknell	High Peak DC
	<b>Liberal Democrat</b>	
	Cllr Flick Rea	Camden LB
	Cllr John Commons	Manchester City
Substitutes	Cllr David Lloyd	Hertfordshire CC
Apologies	Cllr Anne Hawkesworth	Bradford MDC
	Cllr Chris Roberts	Greenwich LB
	Cllr Mike Amesbury	Manchester City
	Cllr David Philips	Swansea City

In attendance: Nigel Lynn (CLOA); Paul Raynes, Martyn Allison, Steve Skelton, Laura Caton, Georgie White, Paul Johnston. (LG Group).

Item	Decisions and actions	Action by
1	<p><b>Culture, Tourism and Sport Board – note of last meeting</b></p> <p>The notes of the last meeting of the Board were agreed as a correct record.</p> <p>Members asked that, at any future away-day meetings, political group meetings be arranged to take place at the beginning of the day.</p>	
2	<p><b>Future Libraries Programme</b></p> <p>Officers updated the Board, noting that the Programme, led by the LG Group in collaboration with the Museums, Libraries and Archives Council (MLA) and DCMS, had been launched on 16 August 2010.</p> <p><b>Decision</b></p> <p><i>Members noted the update on the programme, and requested that there be further collaboration between the Board and the ten areas that had been selected to take place in the first project phase.</i></p> <p><i>Members requested further Programme updates at future Board meetings.</i></p> <p><b>Action</b></p>	
3	<p><b>Museums Improvement</b></p> <p>Officers tabled a confidential report on a proposed model for a sector-led museums improvement programme. Officers said that the model would allow for the establishment of museums to organise themselves as partnerships on either a local or regional basis with the option of commissioning central support where this was appropriate.</p> <p>Members welcomed the report, noting that the model brought about greater local decision-making responsibility for the museums service, and noted that the Culture, Tourism and Sport Programme Board would have a role in ensuring that capacity for</p>	<p>Martyn Allison / Laura Caton</p>

this programme existed. Members asked that any guidelines issued to partnerships be advisory rather than mandatory.

### **Decision**

*Members agreed that the proposed model set out that as much funding as possible be devolved to local partnerships, who would collectively commission appropriate national support services.*

*Members agreed that the Board Chair write to the Minister for Culture outlining the Board's position and proposals in this area.*

### **Action**

Officers to progress work on the draft proposal and update Board Members at future meetings.

Martyn Allison  
/ Laura Caton

The Chair to write to the Minister for Culture outlining the Board's position and proposals in this area.

Laura Caton

## **4 Supporting the visitor economy**

Officers introduced the report, noting that 59 submissions to form Local Enterprise Partnerships (LEPs) had to date been received by the Government, 56 of which were from local government. Officers also drew members' attention to the Prime Minister's proposal to allow councils to retain a proportion of the increased revenue from business rates generated by more tourism which would provide a significant incentive for the visitor economy.

Members were concerned by the tone of the report and said it should be clear that LEPs were a significantly different structure to Regional Development Agencies.

Members said that it was important, in terms of future planning, for the new public sector tourism landscape to be established as quickly as possible. Members also said that it was important that the LG Group continue to lobby Government to support the visitor economy and to recognise the crucial role that local government plays in supporting and delivering tourism. Any central government money for tourism should be devolved to councils or LEPs.

### **Decision**

*Members agreed that the LGA should meet with the Minister for Tourism and Heritage to set out our views on supporting tourism*

*businesses and incentivising local authorities to invest in the visitor economy.*

*Members agreed that there should be communication between Lead Members and LEPs.*

**Action**

Officers to arrange a meeting with the Minister for Tourism and Heritage

Laura Caton

Officer to arrange for appropriate communication between Lead Members and LEPs, once the first phase have been approved and analysed to assess how tourism features.

Laura Caton

**5 2011 Culture, Tourism and Sport annual conference**

Members noted that the 2011 Culture, Tourism and Sport annual conference would take place in York on 3 and 4 March 2011. Members discussed possible themes and site visits for the conference.

Members said that it was important to emphasise the links between the Culture, Tourism and Sport Programme Board and the Conference.

**Action**

Officers to continue to progress with drafting the Conference programme and to report to Members on progress in due course.

Laura Caton

**6 Culture, Tourism and Sport Programme Board membership and terms of reference**

Members noted the report.

**7 Membership of outside bodies and feedback from Members**

Members noted the report.

**Decision**

*Members agreed that appointments to outside bodies be delegated to Lead Members of the Board.*

**Action**

Officers to circulate a final list of recommended outside bodies to Lead Members ahead of the LG Group Executive meeting in October.

Paul Johnston

**8 Revenue Support Grant (RSG)**

Members noted the report.

**9 Update on current issues**

Members noted the report.

Members said that local authorities were concerned about LOCOG's top down approach to the Torch Relay. Members were emphasising to LOCOG the important role of local government in delivering the Torch Relay.

Members noted the DCMS Structural Reform Plan and said that the issue of a possible economic and digital divide over superfast broadband provision was of concern.

**Decision**

*Members asked that a more comprehensive report be prepared for the Board's next meeting on LG Group proposals for local community banks.*

**Action**

Officers to prepare a report on LG Group proposals for local community banks for the next Board meeting.

Laura Caton

Officers to reflect to DCMS members' comments that the 2015 deadline for roll out of high speed broadband is too late.

Laura Caton